



**May 16, 2023 BOT Meeting MINUTES Approved
Recording Available**

Board Of Trustee Members and Executive Director Attendees: Paul Jarboe-President, Chuck Moeser-Treasurer, Marcy Hermann-Secretary, Nancy Brick-Trustee, Karen Feahr-Trustee, Peg Brace-Trustee, Carly McCall-Trustee, Rita Whaley-Trustee, HT Snowday-Trustee, Michael Binstead-Trustee, Deb Jackson-OTP Executive Director

BOT Absent: Kerr Anderson, Lindsey Raymond

Meeting called to order 5:33

Welcome Guests - None

Changes to BOT Agenda items None

Approval of April Meeting Minutes

Motion: Rita Whaley, moved to approve the April 2023 Draft Minutes with correction, seconded by HT Snowday . Motion carried unanimously.

Finance Committee Reports - Chuck Moser

- 6.7 Coh
- Endowment Fund at 101,000
- Finance Committee looked at the first draft of the 23/24 budget
- Larkin Insurance (current carrier) is bidding out to see if they can get us a better rate.
- We do have another competitive bid from Front Street Insurance

Volunteer Committee

- Did not meet
- Advancement committee will meet again in July

Gala 2023

- Stockemers would like to offer teaching kitchen experience at their home. Need a chef recommendation. Marcy has some connections.
- We have 112 paid reservations at this time
- June 1st will be the big marketing "push" for Encore.
- We have changed how guests will be greeted when they enter the Opera House.

Last BOT Mtg before Gala. Final numbers being compiled. BOT asked to get their tickets asap.

Executive Director Report

See Report

Old Business

- Annual Meeting June 27 It has been decided to have Volunteer Awards at the meeting. Suggestions have come in to make the meeting more upbeat. Can use hand-outs for communication of Reports
- Concession & Bar will be open after the meeting.

New Business

Officer Positions: Paul Jarboe called for a Motion to extend current Office Positions to July 18 Mtg, not have the vote after the Annual Mtg. The Nominations Committee would bring a slate of candidates to the meeting. Process to be communicated re application process. Send out the open positions by June 1, candidates would return bio, application, etc 1 week later. Trustee Role, Expectations and Job Description are in writing and available, were shared with BOT via email prior to meeting.

Motion: Michael moved, Carly seconded, motion passed unanimously

June Meeting: No June BOT Meeting - Next Meeting July 18

Meeting Adjournment

**Motion: HT Snow moved to adjourn the meeting; Nancy Brick seconded the motion.
Motion carried unanimously**

Meeting adjourned 6:01 pm