



September 19, 2023 BOT Meeting Minutes

Board of Trustees and Executive Director Present: Paul Jarboe – President, Kerr Anderson – Vice President, Marcy Hermann – Secretary, Chuck Moeser – Treasurer, Peg Brace – Trustee, Karen Feahr – Trustee, Rita Whaley – Trustee, Lindsay Raymond – Trustee, HT Snowday – Trustee, Carly McCall – Trustee, Nancy Brick – Trustee, Chris Radu – Trustee, Deb Jackson – Executive Director

BOT Absent: Michael Binstead – Trustee

Call to Order – 5:32pm

Welcome Guests: Paula Bedford and Steve Peacock

Opening Remarks – Paul Jarboe

Approval of Agenda

Kerr Anderson motioned to approve. Chuck Moeser, seconded. Approved unanimously.

Approval of August Draft Meeting minutes

Karen Feahr motioned to approve. Rita Whaley, seconded. Approved unanimously.

Year-end financial statements presentation by Rehmann

- BOT requests change to “in perpetuity” language in footnote.
- Action item: Paula to review the document/letters with the donor that describes the nature of the fund. She will update the language to reflect the intent and legality of the donor agreement.
- Peg and Deb to find the most recent relevant document for the donor agreement in question.

Committee Reports

Treasurer – Chuck

- **Discussion of note:**
 - Chuck: Overall assessment, “we’re still doing great.”
 - Deb: As requested, we’ve revised the budget to allow us to break even (increased individual contributions and added special events).
 - Account line 4200 in the budget includes 5310 and 5330
 - Finance Committee Notes Revised

Approve Revised Budget for 23-24

- Chuck Moeser motion that advised budget is accepted. Carly McCall, seconded. Approved unanimously.

Advancement Committee Report – Carly

- Adjustments – beefed up individual contributions line, grants and special events
- Advancement Com will be meeting more regularly to better track progress towards goals.
- Brainstorming fundraiser ideas to support budget monetarily, but also fits within fabric of playhouse (not exactly a gala, not exactly a show)
 - Ex: Breakfast with Santa (Sunday, December 3rd, 2023 at the Event Center)

Executive Director Report – Deb

- Decorate greenroom with notes from the board for the cast and crew
- Action Item for BOT: Please get those to Deb before next Friday.

Regarding construction:

- You cannot access the building from the Northeast corner. We are asking patrons to park at the parking garage if possible, or parking in the neighborhoods. You can still access the front of the building. Working a lot on signage and communication with ticket holders to try and help the process.
- Concerns expressed over reduced ticket sales due to construction.

Old Business

- None

New Business

- Chuck – just reissued the finance committee minutes with the update to Raymond/Rehmann spelling.

Next Meeting: 10.17.23

Reminder: opening of Ripcord and unveiling of the Murals. Remember to be present, bring your friends and family.

Meeting Adjournment

Chuck moved to adjourn the meeting. Nancy Brick, seconded. Motion approved unanimously.

Meeting Adjourned at 6:39