



October 18, 2022, BOT Meeting MINUTES Approved

Board of Trustee Members and Executive Director Attendees: Paul Jarboe-President, Kerr Anderson-Vice President, Chuck Moeser-Treasurer, Marcy Hermann-Secretary, Peg Brace-Trustee, Nancy Brick-Trustee, HT Snowday-Trustee, Lindsay Raymond-Trustee, Chris Radu-Trustee, Michael Binstead-Trustee, Karen Feahr-Trustee, Carly McCall-Trustee, Deb Jackson-Executive Director, Laura Ortiz-LaVelle-Recording Secretary

BOT Absent: Rita Whaley

Meeting called to order 5:30 pm

Welcome Guests & Introductions: N/A

Opening remarks: Paul Jarboe

- There will be a delay for the Board picture (under new logo) due to rain.
- Welcome to HT Snowday, we are happy to have him join the board.
- ATP has a performance "Faces Off" on October 21-23.

Approval of agenda with amendments (add under ED report, review & decision to approve studio play):

Chuck Moeser/Seconded Lindsay Raymond Motion carried unanimously.

Approval of September 2022 Meeting Minutes

Motion to approve September 2022 Minutes):

Kerr Anderson/Seconded Karen Feahr. Motion carried unanimously.

Committee Reports

Finance Committee - Chuck Moeser

- We are missing a category in the charts, Chuck will update and resend to board
- We are carrying a 6.7 COH
- Worthington money is not yet spent but it has been removed from operating expense
- Endowment accounts are in the process of being finalized.
- Deb comments on the Profit and loss statement so board is able to see where the income is from and what the expenses are for.
- We are still waiting for the Ingraham donation.
- OTP is considering replacing the cleaning company with a part-time staff member.
- 8590-Bank charges are up due to more activity during gala etc.
- Deb has initiated a new 3 year contract with Rehman.

September 2022 Treasurer's Report

September 2022 Financials

September Finance Committee Report

September 2022 Actual vs Budget

Gala-Rita Whaley (in her absence Deb and Carly will speak)

- Thank you to all and a special thank you to the Gala committee.
- Third most profitable Gala.
- After much discussion, committee has decided to move forward with Gala 2023. Gala will be held June 22 with Encore on June 23, 2023.
- Gala tickets will be \$175.00 with Encore tickets priced at \$50.
- Lindsay Raymond will be Committee Chair for the 2023 Gala.
- Carly McCall will be Artistic Liaison for the Gala show.

Building Committee-Deb (notes included in packet)

- Committee met today 10/18 with John Morris.
- Still a long way off before any changes can be made.

Executive Director Report-Deb

- Conflict resolution workshop will be held on 10/26/2022, please let Deb know if you plan on attending.
- Spooktacular Halloween event will be held downtown on Saturday, October 29th.
- A survey will be sent to those who were invited but did not attend.
- Volunteer open house was a success, we had 11 new volunteers sign up.

- New website will be ready in a few days. Deb will send link to board members to review.
- Every show will be responsible for putting together an “emergency contact” list for all involved.
- Bylaws require board to approve all show both mainstage and studio shows.

October 2022 ED Report

Old Business-Annual meeting has been changed to June 27, 2023, to accommodate Gala.

New Business-Judy Harrison would like to perform the “Patsy Show” on March 5, 2023, the anniversary of her death. There may be some conflict with set build. Deb will explore other dates.

Adjourn: Motion to adjourn: Chuck Moeser/ Seconded Chris Radu

Motion carried.

Meeting adjourned 6:55 pm

Next Meeting-November 15, 2022, 5:30 pm via zoom