



January 17, 2023, BOT Meeting Minutes

Board of Trustee Members and Executive Director Attendees: Paul Jarboe-President, Kerr Anderson-Vice President, Chuck Moeser-Treasurer, Marcy Hermann-Secretary, Michael Binstead-Trustee, Peg Brace-Trustee, Karen Feahr-Trustee, Rita Whaley-Trustee, Lindsay Raymond-Trustee, HT Snowday-Trustee, Chris Radu-Trustee, Carly McCall-Trustee, Deb Jackson-Executive Director, Laura Ortiz-LaVelle-Recording Secretary

BOT Absent: Nancy Brick-Trustee

Meeting called to order 5:33 pm

Welcome Guests & Introductions: N/A

Opening remarks: Paul Jarboe

- Welcome to 2023
- Thank you for agreeing to meet via zoom, playhouse is full with 3 shows rehearsing and 1 having auditions.

Approval of agenda: Agenda addition under committee reports.
Nominations/Bylaws-Karen Feahr

Motion to approve agenda:
Rita Whaley/Seconded Chuck Moeser Motion carried unanimously.

Motion to approve November 2022 Minutes:
Kerr Anderson/Seconded Michael Binstead. Motion carried unanimously.

Committee Reports

Finance Committee - Chuck Moeser

- We are carrying a 7.0 COH.
- Rehmann will be filing our 990 (included in board pkt)

- Endowment funds-\$100,212. Gained a little
- P/L loss \$23,000 but in general, still doing a good job controlling loss.
- We will be having 2 Galas in the 22/23 season which should help with losses.
- Sponsorships for shows are doing well.

Advancement Committee-Carly McCall

- Working on creating a committee that will look at all donations.
- HT will be joining the Advancement committee.
- Working on setting appropriate goals for growth.
- Gala committee will be a sub-committee under Advancement.

Gala Committee-Lindsay Raymond

Gala will be Thursday, June 22 with encore on Friday, June 23.

Gala performance Director will be Phil Murphy with Carly McCall as Vocal Director.

Working on a timeline for invitations.

Theme is an Enchanted Evening (not firm yet).

IT Ad Hoc Committee-HT Snowday

- Will be sending out a draft of the charter to board soon.
- Working on Email & File sharing for OTP.
- Looking into the OTP domain, cost/registration.

Nominations/Bylaws-Karen Feahr

- There are 4 board members who terms end in June.

Kerr Anderson

Rita Whaley

Chris Radu

All have expressed a desire to continue with a new 3-year term.

Peg Brace- will be running for re-election.

- We now have 13 board members but can have up to 15.

Executive Director Report-Deb

- We are increasing Laramie marketing.
- Patsy is not on the board report but doing well.
- YC Clue sold out.
- Mel has doubled enrollment for Day Camp due to increased interest.
- We need assistance painting the conference room.
- Staff is discussing what we should do or do differently for the coming season.
- Strategy update-we have accomplished a good deal and instead of creating a new plan, should place our energy on 3 focus areas. Identity, Programming & Sustainability

Old Business-N/A

New Business-Rita suggested some live auction items, House, cottage, etc.

Open Discussion:

**Adjourn: Motion to adjourn: Kerr Anderson/ Seconded Lindsay Raymond
Motion carried unanimously.**

Meeting adjourned 6:22 pm

Next Meeting-February 21 2023, 5:30 pm